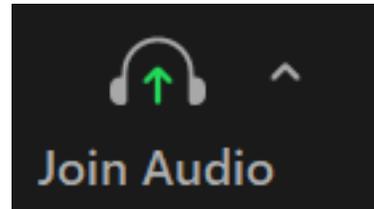
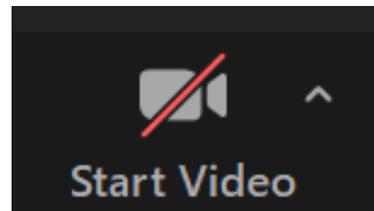


Zoom Basics

- ❑ Join with 'Computer Audio'



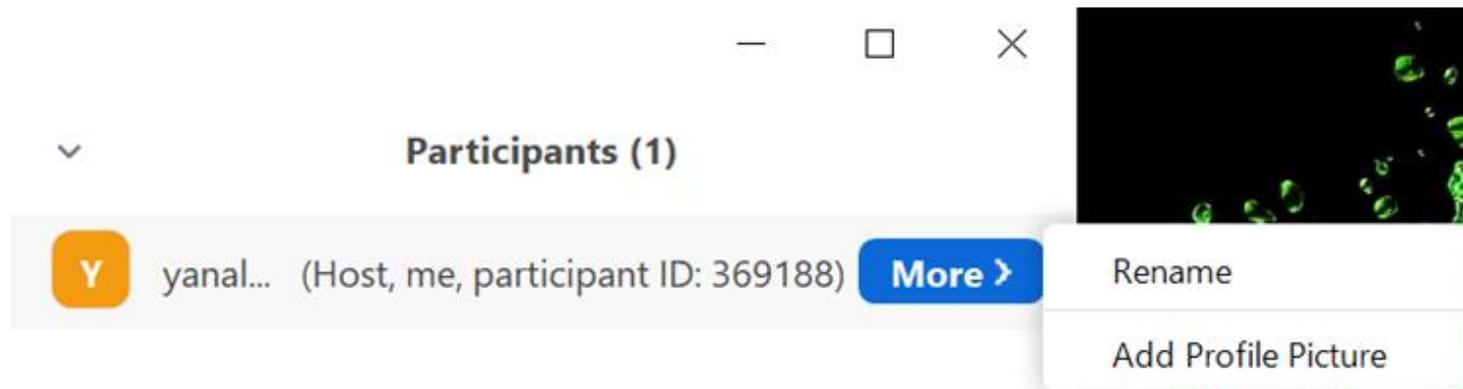
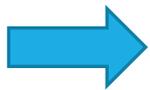
- ❑ Turn on Video by clicking 'Start Video'



How to Rename Yourself

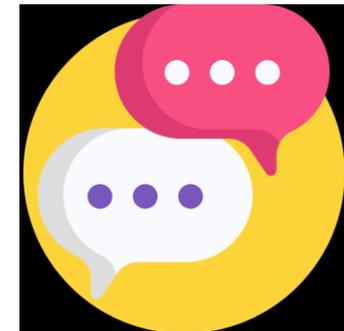
- ❑ Click on “Participants”, next to your name, click “Rename”
- ❑ Correct Format: **(Student No.)+(Nickname)+(Full Name)**

Example: **NZ01E Janice Chan Wing Yan Janice**



Raise Hand & Chat

- ❑ You can use “Raise Hand” function
 - ❑ Mobile App: “Raise Hand” button is located in “**More**” tab
 - ❑ Computer: “Raise Hand” button is located in “**Reactions**” tab
- ❑ You can type in Chat room
 - ❑ You can send messages to “Everyone” in the meeting or to a particular participant

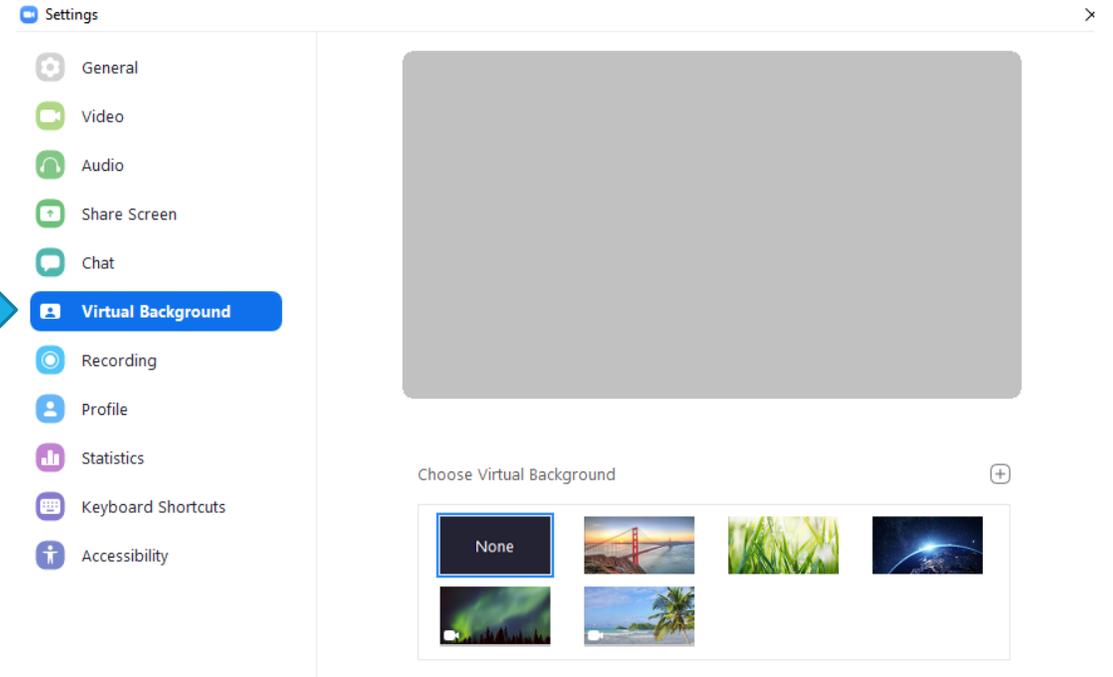


Virtual Background

❑ Choose the Virtual Background under “Settings”

Choose ‘Virtual Background’

❑ You may use Zoom default background or plain-colored background.



Rules & Regulations

- We will record the Zoom session for internal review. The recordings will not be made available afterwards under normal circumstances. As our classes are highly interactive, your full participation is much appreciated.
- The Lecture Slides will be shared after class.

Rules & Regulations

- We strongly recommend having your webcam on to show your face clearly during the Zoom workshop.
- Please be respectful to others.
- All materials of the programme are properties of Tsz Shan Institute, Tsz Shan Monastery & Greater Good Science Center, UC Berkeley. You are not allowed to record, reproduce, transmit, disseminate or republish the video, links, login or any other content.

Thank you!